



BOOKING POLICY.

All rooms at Noise Nest have a 6 hour minimum booking length. Engineers are available upon request for an additional fee - also with a 6 hour minimum requirement.

Studios may be booked hourly (adhering to the minimum) or by lockout (12 hours in length). Extensions may be approved and billed at additional hourly increments. Extensions requested on the day of session after 9pm may not be able to be granted.

Bookings are **NOT** confirmed until management receives:

- Start time and requested booking length (Extensions may be available depending on availability and approvals)
- PO from approved record label/vendor or complete credit card information
- Artist/project name

Once confirmed, cancellations of any sessions/engineers within 72 hours of session start time will be billed at full rate with no refund. Cancellations within 72-96 hours from session start time will be billed at 50% of total. Cancellations outside of 96 hours from session start time will be refunded.

If PO was issued for session - Payment must be received in full by the agreed upon NET terms. Late fees may be added if payment in full is not received by the due date. The ability to book further sessions may be suspended if a clients account shows outstanding balances.

Assistant engineers are provided for all bookings to assist with setups, patching, and any other studio requests. Please reach out to a member of the staff should you need to change/move any microphones or equipment. Assistant engineers will not operate Pro Tools or any other recording software during a session. Engineers can be added to sessions (when available) if needed.

Equipment may be shared between studio rooms if available. Not all microphones, instruments or gear on the full list may be available at all times. For best results, please submit a request for any equipment not listed under your specific room three (3) days prior to the session.

If you require plugins to be added onto our in-house computers that have not been previously installed, you may:

- Bring your own i-lok and install the software on our system
- Rent the plugin from a 3rd party
- Buy the plugin and temporarily install on our system
- Bring your own computer for patching into our system

Assistant engineers will assist with any software installations for you. Please note, at completion of the project, any software that is not licensed to Noise Nest will be removed from our system. Cracked or pirated versions of plugins are not allowed on our computers.

In order to assure the studio operates efficiently and remains adequately staffed, Noise Nest does not offer food runs. Clients are encouraged to use one of the many online ordering and delivery options available. In some rare cases, food budgets may be added to studio invoice and arranged with approved vendors only. Surcharges and fees may apply for this service.

Filming and video recording on the property in any area outside of the reserved studio room is allowed only with explicit permission from management. Releases and waivers may be required.

Use of the common areas should be done so with respect to all parties on the property. No single session is guaranteed unilateral use of any common area without prior discussion and approval from management.

Firearms, knives, pepper spray, batons, tasers or weaponry of any kind are not permitted on the premises.

Both the A and B rooms are guaranteed two (2) parking spaces. Rooms C, D & E are guaranteed one (1) parking space. We will do our best to accommodate additional parking in our lot if available.

Clients are financially responsible for any damage caused during the duration of their booking. This extends to any and all equipment, furniture, instruments, flooring, walls, fixtures or appliances. Clients are permitted to inspect the room and equipment at the start of the session to assure we have properly noted any existing damages or malfunctions.

Smoking of cigarettes is permitted in the outside parking lot areas ONLY. There is zero tolerance for cigarette smoking indoors.

Any food or drink that is left in the room at the end of the session will be thrown away. You may request to leave food in our refrigerator/cabinets if you will be returning within two (2) days.

All guests of sessions must be checked in by a member of the staff. Clients are not allowed to open exterior doors or drive gates to grant access to additional personnel.

Each studio has a capacity limit that can only be exceeded with express approval from management. (Studio A - 12 guests, Studio B - 8 guests, Studio C - 4 guests, Studio D - 4 guests, Studio E - 3 guests)

Management reserves the right to end sessions without refund if the client exhibits behavior that is considered destructive, disrespectful or inappropriate. Staff should be treated with politeness and respect at all times. One warning will be given if any acts or behavior are deemed outside the bounds of our standard conduct policy. Upon second offense, the session will be canceled and all guests of the session must vacate the premises immediately.

Noise Nest maintains a zero tolerance policy for physical violence, assault, or threats at all times. No warnings will be given for such offenses, and authorities may be called to press charges. Acts of physical violence will be met with a permanent ban from the property.

Noise Nest reserves the right to amend and change the studio and booking policy at any time. Updates or amendments will be reposted and the appropriate parties will be notified.